



Florida Department of Law Enforcement

AFFIDAVIT OF SEPARATION
Incorporated by Reference in Rules
11B-20.001(3)(a)5.a., and 11B-27.002(3)(a)15., F.A.C.



**CJSTC
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1. Last Four Digits of Social Security Number: [REDACTED]

2. Name: Paugh _____ Jessica _____ P
Last First MI

3. Agency Name: New Smyrna Beach Police Department

4. Agency ORI: FL 0640300

5. Date Employed: 7/31/2017 6. Separation Date: 7/31/2020

Employment Class

Law Enforcement
 Correctional
 Correctional Probation
 Concurrent
 Special Elected or Appointed
 Instructor

Employment Type

Full time
 Part time
 Auxiliary

7. Separation Reasons

7A. ADMINISTRATIVE – ROUTINE

Voluntary separation not involving misconduct
 Transfer within agency. No break in service
 Retired. Not involving misconduct
 Deceased
 Budgetary constraints. Local and Federal grants not renewed
 Extended leave of absence
 Type: _____
 Periods of Time: _____
 Military leave of absence
 Periods of Time: _____
 Suspension
 Periods of Time: _____
 Administrative separation not involving misconduct
 Special elected or appointed
 Position: _____
 Anticipated term: _____
 Instructor request for change of affiliation

7B. ADMINISTRATIVE – NON-ROUTINE

Failure to complete basic recruit training
 Failure to pass the State Officer Certification Examination

7C. ADMINISTRATIVE – SUBSTANDARD PERFORMANCE

Failure to satisfactorily complete the agency field-training program (training performance issues).
 Failure to perform assigned tasks satisfactorily.

7D. OTHER – EXAMPLE

Excessive absenteeism, failure to report for duty, sleeping on duty, etc.

7E. UNFAVORABLE – MISCONDUCT

Voluntary separation or retirement while being investigated for violation of agency or training school policy not involving a moral character violation defined in Rule 11B-27.0011, F.A.C.
 Voluntary separation or retirement in lieu of termination for violation of agency or training school policy not involving a moral character violation defined in Rule 11B-27.0011, F.A.C.
 Terminated for violation of agency or training school policy not involving a moral character violation defined in Rule 11B-27.0011, F.A.C.

NOTE: The agency administrator or designee shall provide written documentation of the internal or criminal investigation upon request by Commission staff.

7F. Pursuant to Section 943.1395(5), F.S., an employing agency must conduct an internal investigation when having cause to suspect that an officer or instructor it employs or employed at the time of the alleged violation, or employed on a Temporary Employment Authorization is not in compliance with Section 943.13(4) or (7), F.S., or Rule 11B-27.0011, F.A.C.

Voluntary separation or retirement while being investigated for violation of Section 943.13(4), F.S., or violation of moral character standards defined in Rule 11B-27.0011, F.A.C.
 Voluntary separation or retirement in lieu of termination for violation of Section 943.13(4), F.S., or violation of moral character standards as defined in Rule 11B-27.0011, F.A.C.
 Terminated for violation of Section 943.13(4), F.S., or violation of moral character standards as defined in Rule 11B-27.0011, F.A.C.

NOTE: The agency administrator or designee shall provide written documentation of the internal or criminal investigation upon request by Commission staff.

NOTICE: Section 943.139(2), F.S., requires the execution of an Affidavit of Separation by the employing agency in a case of officer separation. **WARNING:** Intentional false execution of this Affidavit of Separation constitutes a misdemeanor of the second degree.

Mike Coffin
 8. Agency Administrator or Designee's Signature
 Chief of Police

11. Agency Administrator or Designee's Title

Mike Coffin
 9. Agency Administrator or Designee's Printed Name

08/04/2020
 10. Date

12. OATH
Pursuant to Section 117.05(13)(a), Florida Statutes

STATE OF FLORIDA COUNTY OF VOLUSIA

Sworn to (or affirmed) and subscribed before me by means of Physical Presence OR Online Notarization this 4th day of August, year 2020, By Mike Coffin

Signature of Notary Public – State of Florida



Print, Type, or Stamp Commissioned name of Notary Public Personally Known OR Produced Identification

Type of Identification Produced _____