



Florida Department of Law Enforcement

AFFIDAVIT OF SEPARATION

Incorporated by Reference in Rules 11B-20.001(3)(a)5. a., and 11B-27.002(3)(a)15., F.A.C.



CJSTC 61

1. Last Four Digits of Social Security Number: [REDACTED]

2. Name: Jenkins Willie L.  
Last First MI

3. Agency Name: Volusia County Department of Corrections

4. Agency ORI: FL 064013C

5. Date Employed: 05/10/1999 6. Separation Date: 10/24/2016

**Employment Class**  
 Law Enforcement  
 Correctional  
 Correctional Probation  
 Concurrent  
 Special Elected or Appointed  
 Instructor

**Employment Type**  
 Full time  
 Part time  
 Auxiliary

7. Separation Reasons

<p><b>7A. ADMINISTRATIVE - ROUTINE</b></p> <input checked="" type="checkbox"/> Voluntary separation not involving misconduct <input type="checkbox"/> Transfer within agency. No break in service <input type="checkbox"/> Retired. Not involving misconduct <input type="checkbox"/> Deceased <input type="checkbox"/> Budgetary constraints. Local and Federal grants not renewed <input type="checkbox"/> Extended leave of absence Type: _____ Periods of Time: _____ <input type="checkbox"/> Military leave of absence Periods of Time: _____ <input type="checkbox"/> Suspension Periods of Time: _____ <input type="checkbox"/> Administrative separation not involving misconduct <input type="checkbox"/> Special elected or appointed Position: _____ Anticipated term: _____ <input type="checkbox"/> Instructor request for change of affiliation <p><b>7B. ADMINISTRATIVE - NON-ROUTINE</b></p> <input type="checkbox"/> Failure to complete basic recruit training <input type="checkbox"/> Failure to pass the State Officer Certification Examination	<p><b>7C. ADMINISTRATIVE - SUBSTANDARD PERFORMANCE</b></p> <input type="checkbox"/> Failure to satisfactorily complete the agency field-training program (training performance issues). <input type="checkbox"/> Failure to perform assigned tasks satisfactorily. <p><b>7D. OTHER - EXAMPLE</b></p> <input type="checkbox"/> Excessive absenteeism, failure to report for duty, sleeping on duty, etc. <p><b>7E. UNFAVORABLE - MISCONDUCT</b></p> <input type="checkbox"/> Voluntary separation or retirement while being investigated for violation of agency or training school policy not involving a moral character violation defined in Rule 11B-27.0011, F.A.C. <input type="checkbox"/> Voluntary separation or retirement in lieu of termination for violation of agency or training school policy not involving a moral character violation defined in Rule 11B-27.0011, F.A.C. <input type="checkbox"/> Terminated for violation of agency or training school policy not involving a moral character violation defined in Rule 11B-27.0011, F.A.C. <p><b>NOTE:</b> The agency administrator or designee shall provide written documentation of the internal or criminal investigation upon request by Commission staff.</p>	<p><b>7F. Form CJSTC-61A must be completed and submitted with form CJSTC-61 for any of the following:</b></p> <input type="checkbox"/> Voluntary separation or retirement while being investigated for violation of Section 943.13(4), F.S., or violation of moral character standards defined in Rule 11B-27.0011, F.A.C. <input type="checkbox"/> Voluntary separation or retirement in lieu of termination for violation of Section 943.13(4), F.S., or violation of moral character standards as defined in Rule 11B-27.0011, F.A.C. <input type="checkbox"/> Terminated for violation of Section 943.13(4), F.S., or violation of moral character standards as defined in Rule 11B-27.0011, F.A.C. <p><b>NOTE:</b> The agency administrator or designee shall provide written documentation of the internal or criminal investigation upon request by Commission staff.</p>
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NOTICE: Section 943.139(2), F.S., requires the execution of an Affidavit of Separation by the employing agency in a case of officer separation. If the officer is separated, whether voluntarily or involuntarily, for failure to comply with provisions of Section 943.13, F.S., the agency is required to so specify when completing the Affidavit of Separation Supplement form CJSTC 61A. WARNING: Intentional false execution of this Affidavit of Separation constitutes a misdemeanor of the second degree.

8. Agency Administrator or Designee's Signature: Mark Flowers  
Interim Director

9. Agency Administrator or Designee's Printed Name: Mark Flowers

10. Date: 12-1-16

11. Agency Administrator or Designee's Title: \_\_\_\_\_

12. OATH

Pursuant to Section 117.05(13)(a), Florida Statutes

STATE OF FLORIDA COUNTY OF VOLUSIA

Sworn to (or affirmed) and subscribed before me this 1st day of Dec, year 2016

By: Sherry C. Page  
SHERRY C. PAGE  
Notary Public - State of Florida  
My Comm. Expires Feb 16, 2018

Signature of Notary Public - State of Florida: Sherry C. Page

Personally Known  OR Produced Identification

Type of Identification Produced: \_\_\_\_\_