

INTER-OFFICE MEMORANDUM

Department of Public Protection Administration 125 West New York Ave., Suite 183 DeLand, FL 32720 386-740-5120 – FAX 386-740-5283

TO: Captain David Vanis

Beach Safety - Internal Affairs

FROM: George Recktenwald, Director

Department of Public Protection

SUBJECT: Request for Internal Investigation -

Michael Todd Snipes, Lifeguard Supervisor

DATE: July 17, 2013

FILE NO: DPP13-074

REFERENCE:

Based on information provided to me from Division Director Mark Swanson, you are directed to conduct an internal investigation into circumstances surrounding the allegations of misconduct by Lifeguard Supervisor Michael Todd Snipes. It is alleged that Lifeguard Supervisor Snipes was texting and using social media to send inappropriate/racial content while on duty.

By copy of this memo, the Beach Safety Director, Mark Swanson, is directed to provide assistance in or obtaining the additional documentation and interviews as may be required.

GR/tab

cc: Mark Swanson, Beach Safety Division Director