



INTER-OFFICE MEMORANDUM
Department of Public Protection
Administration
125 West New York Ave., Suite 183
DeLand, FL 32720
386-740-5120 – FAX 386-740-5283

TO: Officer Cara Gittner
Division of Beach Safety

FROM: Joseph E. Pozzo, Deputy Director
Department of Public Protection

SUBJECT: Direct Order To Produce

DATE: December 20, 2011

FILE NO: DPP11-146

REFERENCE:

On December 7, 2011, you were given a written order, signed by me, requiring you to produce certain records relevant to an active internal affairs investigation no later than December 12, 2011, which you failed to do. On December 13, 2011, I met with you personally to make certain that you understood that you were being given a direct order and that you understood the information format that was being requested. You answered in the affirmative that you understood. You refused to comply with the order.

This letter is to advise you that your actions as outlined above, which are considered an act of insubordination and grounds for disciplinary action, up to and including termination, will be dealt with separate and apart from the actions for which you are under investigation in Internal Affairs Investigation 2011-09-297.

JEP/tab